

ONLY
CURRENT CAREER EMPLOYEES

Subject: Career Intern Training Program

Date: January 27, 2004

To: Human Resources Management Service

File Code: 360-12-14-5

1. I accept a position as a Career Intern and understand this is an Excepted Service position to provide a training opportunity for Soil Conservationist/Soil Conservation Technician/Soil Scientist with NRCS. I also understand the following:

- a. My appointment authority will change from a Competitive Service appointment authority to an Excepted Service appointment authority.
- b. That the purpose of this training opportunity is to develop a fully trained Soil Conservationist/Soil Conservation Technician/Soil Scientist.
- c. That I will display initiative in the pursuit of instructional objectives, integrity, and professionalism in carrying out assignments and will cooperate with my supervisor in the conduct of this program.
- d. That the attached written training plan, established by my supervisor, will be reviewed by me.
- e. That the attached written training plan will not exceed 24 months. I understand that my progress will be reviewed every six months and a written evaluation provided to me.
- f. That if I fail to complete the Career Intern Program for reasons not related to misconduct or suitability that I will be placed in a position, with NRCS, of equivalent status, tenure, and pay as the position held prior to entrance into the Career Intern Program.
- g. That if I am not converted to a career or career-conditional appointment at the end of the Career Intern Program, I may be terminated on my specified expiration date and the termination is not an adverse action.

2. I certify that this request is voluntary, and that USDA/NRCS is under no obligation to restore me to my former status at the completion of this program.

INTERN SIGNATURE

DATE